



**MARICOPA COUNTY ENVIRONMENTAL SERVICES DEPARTMENT
ENVIRONMENTAL HEALTH DIVISION
MOBILE FOOD PROGRAM
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CONSTRUCTION, EQUIPMENT AND OPERATION GUIDELINES FOR



MOBILE PET GROOMERS/ SHOPS

I. GENERAL INFORMATION

"MOBILE PET GROOMER/SHOP" means and refers to an enclosed vehicle-mounted mobile pet grooming and or shop establishment designated to be readily movable from which animals or birds are bathed, groomed, treated for vermin, or kept or displayed for sale or given away.

This Construction, Equipment and Operation Guideline is available to any person intended to construct, remodel, obtain a new permit, or convert a vehicle or trailer into a mobile pet groomer/shop in Maricopa County. It is intended as a general overview of the Department requirements and should not be considered all-inclusive. Please contact the Mobile Food Program office for further information.

Plans shall be submitted to the MOBILE FOOD PROGRAM at the above address for reviewing. Applicant must submit one copy of plans plus a plan review fee of \$175 for each vehicle or trailer. Plans must be drawn to scale (e.g. 1/4" = 1 ft.) on 8½ X 11 inches or larger white paper with dark ink only, blue prints, or other standard floor plans. The plans must show schematic top view of equipment layout and model numbers, and side view of electrical and plumbing installations. Generally, the plan review process takes up to 14 days to complete. In addition, the applicant should submit an application for a permit at least 30 calendar days before the date planned for opening and operating.

After your plans have been reviewed, you will receive Notification of Plan Review Approval letter from this Department. Upon receipt of the notification of approval, you may proceed with construction, remodeling, or conversion. Upon completion, or when the mobile pet groomer/shop is in compliance, you may bring it to the above address for an initial construction inspection. The mobile pet groomer/shop must be clean and all equipment is operating at the time of inspection.

Initial construction inspections are conducted on Monday through Friday from 8:00 A.M. to 11:30 A.M. and from 1:00 P.M. to 3:30 P.M. Vehicles arriving after 3:30 PM will not be inspected. No appointment is needed. After all construction and equipment requirements are met, a permit and decal will be issued. At that time, you will be required to pay the TWO-YEAR permit fee of \$210. The Department may require that the operator of a mobile pet groomer/shop bring the vehicle to the above office address for a routine or re-inspection. It is necessary to check with other regulatory or municipal authorities before operating.

II. PLANS AND SPECIFICATIONS

The plans and specifications for a mobile groomer/shop shall include the following information to demonstrate conformance with the Maricopa County Health Codes:

1. Proposed layout, mechanical schematics, construction materials, and finish schedules.
2. Other information that may be required by the Department for the proper review of the proposed construction, conversion or modification, and procedures for operating a mobile pet groomer/shop.

III. COMPLIANCE AND REQUIREMENTS

Each mobile pet groomer/shop shall be in compliance with all the following items (Alphabetically listed) before final approval and permit issuance:

1. **BACK-FLOW:** All water hook-ups on vehicles that are used to connect to an exterior water source must be provided with approved back-flow preventers.
2. **BUSINESS NAME:** The business name and vehicle number (for multiple vehicles carrying same business name) shall be plainly indicated on the right, left and rear sides of the exterior of the vehicle. Letters must be made of contrasting colors and at least three inches high with a minimum of 3/8 inch wide.
3. **CAGES:** All animals' cages and grooming tables must be of approved materials (non-corroding metal or plastic) which is easily cleaned and disinfected.
4. **CARPETING:** Carpeting is prohibited in all mobile pet groomers/shops.
5. **CONNECTIONS:** All connections on the vehicle for servicing mobile pet groomer/shop waste disposal facilities shall be of different size or type than those used for supplying potable water to the mobile pet groomer/shop. The waste connection shall be located lower than the potable water inlet connection to preclude contamination of the potable water system.
6. **DESIGN:** Interior surface materials shall be free of breaks, open seams, cracks, crevices, edges, projections, chips, inclusions, pits, sharp internal angles, corners, and crevices. Surface materials shall be designed and constructed to allow easy cleaning and to facilitate maintenance. Each mobile pet groomer/shop shall be fabricated to exclude vermin, dust, dirt, splash, and spillage encountered under normal use and shall be easily cleaned, maintained, and serviced.
7. **FLOORS:** Interior floors shall be of impervious construction where they are subject to flooding, spillage, or other conditions of hard use, such as in bathing, grooming, treatment for vermin and all areas in which birds and animals are kept and/ or displayed
8. **JUNCTURE:** Provide a smooth coved surface at the junction of walls and floor in the washing and grooming areas.
9. **LIGHTING:** At least 20-foot candles of light shall be provided in mobile pet groomer/shop. All lighting fixtures shall be shielded.

10. **LIQUID WASTE TANK:** Provide a permanently installed liquid waste tank with a minimum capacity of 35 gallons or 15% larger than the potable water storage tank. The waste tank shall be installed, easily drained and flushed into an approved sewage disposal system.
11. **PARTITION:** A solid door or wall partition must be provided between the driver's cab and where the animals and birds are bathed, groomed, treated for vermin or displayed. Trailers (non-self propelled) are exempt.
12. **POTABLE WATER TANK:** Provide a permanently installed potable water tank. The tank shall be large enough to supply an adequate amount of water whenever the vehicle is operational. A minimum capacity of 30 gallons (including hot water tank) in the potable water system is required.
13. **SINK:** Provide single-compartment utility sink or bathtub
14. **SOLID WASTE:** All solid waste must be contained and disposed of in an approved manner.
15. **VENTILATION:** The areas where animals and birds are bathed, groomed, treated for vermin, and kept and or displayed shall be adequately ventilated.
16. **WALLS AND CEILING:** Walls and ceiling of areas in which animals birds are bathed, groomed, or treated shall be finished in a light color and shall have smooth, waterproof, and easily cleanable surfaces to level of splash (fiberglass, plastic board or similar materials may be used).
17. **WASTE CONTAINERS:** Adequate and durable waste containers of easily cleanable construction, with self-closing covers shall be furnished.
18. **WATER HEATER:** Provide a water heater with a minimum capacity of six gallons capable of delivering hot water (100 to 115 degrees F) whenever needed.
19. **WINDOWS:** Protect the windows against fly entrance by an approved sliding screen, window, or a mechanical air curtain over windows.
20. **THE REGULATORY AUTHORITY MAY IMPOSE ADDITIONAL REQUIREMENTS TO PROTECT AGAINST HEALTH HAZARD OR PUBLIC HEALTH NUISANCE RELATED TO THE CONDUCT OF A MOBILE PET GROOMER/SHOP.**

IV. MOBILE PET GROOMER/SHOP OPERATIONS:

1. Sales, preparation or storage of foods or drinks for human consumption is prohibited.
2. No portion of mobile pet groomer/shop shall be used for human habitation.
3. Sick animals and birds shall be isolated in cages separate from healthy animals and birds.
4. Birds shall be kept at least 12 inches above the floor.
5. Each dog and cat over 4 months of age shall be kept in an individual cage, and at no time shall be any commingling of animals.

6. Premises, implements, cages and appurtenances shall be kept clean, sanitary, and free of animal and bird parasites or other health hazards.
7. All putrescible material such as garbage, excreta, refuse, dead birds or animals shall be stored in durable fly-tight containers and disposed of in accordance with the provisions of current Maricopa County Environmental Health Code governing the storage and disposal of refuse and other objectionable wastes.
8. No putrescible material shall be allowed to accumulate on any vehicle. All such material used, as feed that is unconsumed shall be removed daily and disposed of by approved means.
9. Smooth and easily cleanable containers shall be provided for the feeding of animals and shall be done exclusively in containers.
10. No skunk or raccoon shall be sold, bartered, exchanged or given as a gift to be kept within Maricopa County.
11. Excreta and droppings shall be removed from cages and vehicle at least once daily and handled or disposed of in an approved manner free of health hazard or public health nuisance.
12. Mobile pet groomer/shop shall keep records in which an entry shall be made immediately of every animal, turtle, or bird received, purchased, sold, or kept on the vehicle. The record must show the origin, age, sex and breed, where applicable.

V. ADDITIONAL REQUIREMENTS

1. The mobile pet groomer/shop shall be self-contained and readily moveable at all times.
2. Each mobile pet groomer/shop shall be operated in full compliance with all applicable environmental regulations duly adopted and all other Local, County, and State Rules, Ordinances and Regulations pertaining thereto. Owners are responsible for knowing all the contents of the applicable regulations as pertain to said business.
3. All animal and bird bathing, grooming, and treatment for vermin shall be done inside the mobile pet groomer/shop.
4. Any connection to sewer or potable water is not permitted.
5. No permit or decal is transferable from person-to-person, vehicle-to-vehicle, place-to-place, or from the type of operation specified in the application to another.
6. During inspections and upon request the person in charge shall demonstrate to the Department knowledge of:
 - A. Identifying the source of water used and measures taken to ensure that it remains protected from contamination such as providing protection from backflow and precluding the creation of cross-connections.

- B. Identifying poisonous or toxic materials in the mobile pet groomer/shop and the procedures necessary to ensure that they are safely stored, dispensed, used, and disposed of according to law.

VI. RENEWAL OF MOBILE PET GROOMER/SHOP PERMIT

Owners or operators of mobile pet groomer/shops are required to maintain valid permit from the Maricopa County Environmental Services Department. An application to renew your permit to operate will be mailed to you 30 days prior to your permit's expiration date. A delinquent fee of \$30.00 shall be assessed if permit is not renewed before the expiration. It is your responsibility to renew your permit.

Inspections of are conducted at the 1001 N Central Avenue, Suite 125, Phoenix, AZ 85004. No appointments are needed. Inspections are conducted daily from 8:00 A.M. to 11:30 A.M. and from 1:00 P.M. to 3:30 P.M. only. Vehicles arriving after 3:30 PM will not be inspected. Under some circumstances the Department may require that the operator of a mobile pet groomer/shop bring the vehicle to the above office address for a routine or re-inspection

The Department may renew your permit for an existing mobile pet groomer/shop upon the following:

1. Properly completed application is submitted, reviewed, and approved.
2. Applicable fees are paid.
3. Inspection for renewal shows that the mobile pet groomer/shop is in full compliance with current Maricopa County Health Codes.

VII. BUSINESS RESPONSIBILITY

THE OWNER OF MOBILE PET GROOMER/SHOP ASSUME ALL RESPONSIBILITY FOR THE BUSINESS TO BE CONDUCTED AND THE ESTABLISHMENT WILL BE OPERATED IN FULL COMPLIANCE WITH ALL APPLICABLE ENVIRONMENTAL REGULATIONS DULY ADOPTED AND ALL OTHER LOCAL, COUNTY, AND STATE RULES, ORDINANCES AND REGULATIONS PERTAINING THERETO. IN ADDITION, OWNER IS RESPONSIBLE FOR KNOWING THE CONTENTS OF THE APPLICABLE REGULATIONS AS THEY PERTAIN TO SAID BUSINESS.